

RESEARCH TRAVEL POLICY

The incentive scheme described in this policy is intended to increase publications in journals and high quality conferences. It is a refinement of the scheme operating since the start of the year. The new scheme is effective from 1st January 2010.

All publications will be classified by using the ERA ranking or where this does not apply the CORE ranking and incentive funding will depend on the level of classification. Note: workshops need be classified in their own right; an unranked workshop, although attached to an A conference is still unranked.

Basic School Travel Funding

Academics

\$3,000 travel allowance per annum.

This travel allowance can be used for Level A and B conferences only (where the attendee has a paper accepted).

All other travel by academics is to be funded from other sources, including publication incentives below.

Students

PhD level	\$6,000 over the term of study
Master	\$3,000 over the term of study

This allowance can be used for all costs for Level A and B conferences (where the attendee has a paper accepted). It can also be used for up to 80% of the costs of lower-ranked conferences and workshops (where the attendee has a paper accepted).

All other travel by students, including the 20% shortfall for lower-ranked conferences, is to be funded from other sources, including publication incentives below.

Incentive Travel Funding

Journals: Incentive funding will be split equally amongst all authors who are CSE staff or students, unless otherwise advised at the time incentive funding is requested.

Conference: Incentive funding will normally go to presenter.

Budget permitting, incentive travel funds will be carried over from year to year. With approval, incentive funding can also be used for other non-travel research purposes.

Journals Level A	\$1000 on initial submission and \$1000 on acceptance of the paper
Journals Level B	\$1000 on initial submission and \$500 on acceptance of the paper

Submission funding is only available once per journal paper. That is a rejected paper is resubmitted elsewhere there is no second submission funding.

Conference Level A	\$1000 on acceptance of the paper
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