

Academic Standing, consisting of good standing and several other levels, is assigned to students at the end of each session. Movement between levels is based on progress, measured by proportion of load passed (undergraduate), or cumulative number of failures (postgraduate). Continued poor progress can lead to **suspension** (one year with automatic readmission) or **exclusion** (two years without automatic readmission).

<https://my.unsw.edu.au/student/atoz/AcademicStanding.html>

### SECTION 1 – STUDENT INFORMATION

STUDENT NUMBER:

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FAMILY NAME: \_\_\_\_\_

GIVEN NAMES: \_\_\_\_\_

PROGRAM: \_\_\_\_\_

CONTACT NO.: \_\_\_\_\_

ACADEMIC STANDING LEVEL: \_\_\_\_\_

SESSION/YEAR: \_\_\_\_\_

### SECTION 2 – INTERVIEW RECORD

FACTORS contributing to your performance last session (eg. academic ability, commitment to academic work, employment, health, problems at home, etc): \_\_\_\_\_

\_\_\_\_\_

Are the factors affecting your academic performance PERMANENT or TEMPORARY? \_\_\_\_\_

Please indicate how you plan to IMPROVE next session: \_\_\_\_\_

\_\_\_\_\_

Have you identified where you can get SUPPORT to help you improve next session? \_\_\_\_\_

\_\_\_\_\_

### SECTION 3 – PROGRAM AUTHORITY RECOMMENDATION

Reduce Study Load: \_\_\_\_\_  Change of program: \_\_\_\_\_  Change of major/plan: \_\_\_\_\_

UNSW Counselling: \_\_\_\_\_  Learning Centre: \_\_\_\_\_  Phoenix Rising: \_\_\_\_\_

Other/Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Academic Advisor's name: \_\_\_\_\_

Academic Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Student Declaration:

I confirm that I understand the advice offered by my academic advisor, and accept full responsibility for the consequences of my actions should I choose not to follow this advice. I understand that continued poor performance may lead to my suspension or exclusion from the University.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION 4 – STUDENT OFFICE

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

ACTIONED BY: \_\_\_\_\_ DATE PROCESSED: \_\_\_\_\_