

CSE Teaching Committee  
Minutes of the Meeting  
Friday, October 10, 2010

The meeting commenced at 2:10

Present: Arcot Sowmya (chair), Arthur Ramer (scribe), Morri Pagnucco, Adam Brimo, Bruno Gaeta, Sri Parameswaran, Alan Blair, Oliver Diessel, Peter Ho, Adam Brimo, Tim Lambert.

1. Appologies: Ken Robinson.

2. Minutes of the previous meeting accepted by voice call.

3. Actions from the previous minutes

- 3a - done.
- 3b - Alan Blair - not yet completed
- 3c - Sri - in progress
- 3d - Colin Taylor re graduate attributes - requires more time; concerns about timeliness expressed by David Clements
- 7. 4th year thesis modification - Salil (absent) will be doing when he returns.
- 8. GENE8000 complete, N Paramesh to be reminded
- 9. Morri on peer review process
  - few pairings effected; reports to be collected
  - current form is difficult to use, new one needed.

4. Accreditation issues

- a. General discussion
- b. action item for Morri and Colin - data (to be) populated into the Wiki - needed by:
  - The end of November;
  - Morri - questions about access control;
  - General discussion about achieving it;
- c. Morri on Industrial Advisory Committee
  - next meeting in November
  - outlines the last meeting results. Morri will publish minutes of meeting
  - general discussion on what 'to get' from these meetings

- general discussion on `advertising' IT and CS in high-schools
- d. Sowmya on updating the Wiki
- e. PSH on Industrial Training: tabled revised Graduate Attribute survey for comment. Attributes are not specific enough. All Program Directors are to come back with attributes that are applicable to their degrees. To be done by 5 Nov.

5. Program revisions

- Sowmya to contact Eric and Mahbub
- Bruno - not yet completed;
- Cassandra - to assist with program revisions

6. Sowmya - reporting on items from

- the Higher Ed committee
- Library
  - issues about plagiarism detection
  - Use of TurnItIn
  - MyCourse resources
  - scanning and copyright for course preparation

7. Sowmya - School learning-and-teaching plan required; there is one for 2008--10, but a new one required; there is such a plan for the Faculty

8. Not discussed (Salil was not available)

9. Course revisions COMP4921

- Sri tables the document about the new course; it will be reusing the old ('ethics') number
- Sri on adding the strand on `Embedded Systems', with four courses, one of them compulsory
- TC approved proposal by voice call

10. Academic literacy (also Library assisted)

- remarks on the Faculty Learning & Teaching plan 2011-12:
- measuring performance
- AQUA to be replaced by TEXA

11. Other Business

Morri - about the Faculty teaching retreat (coming)  
-- shared teaching to be discussed  
-- asks for topics

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Meeting closed at 4:10